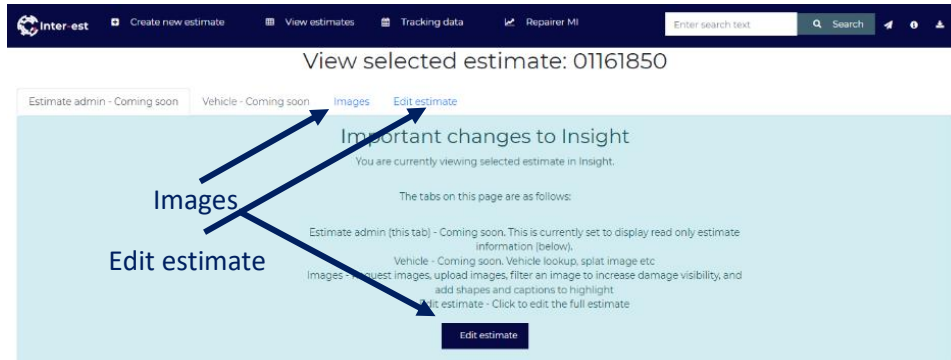


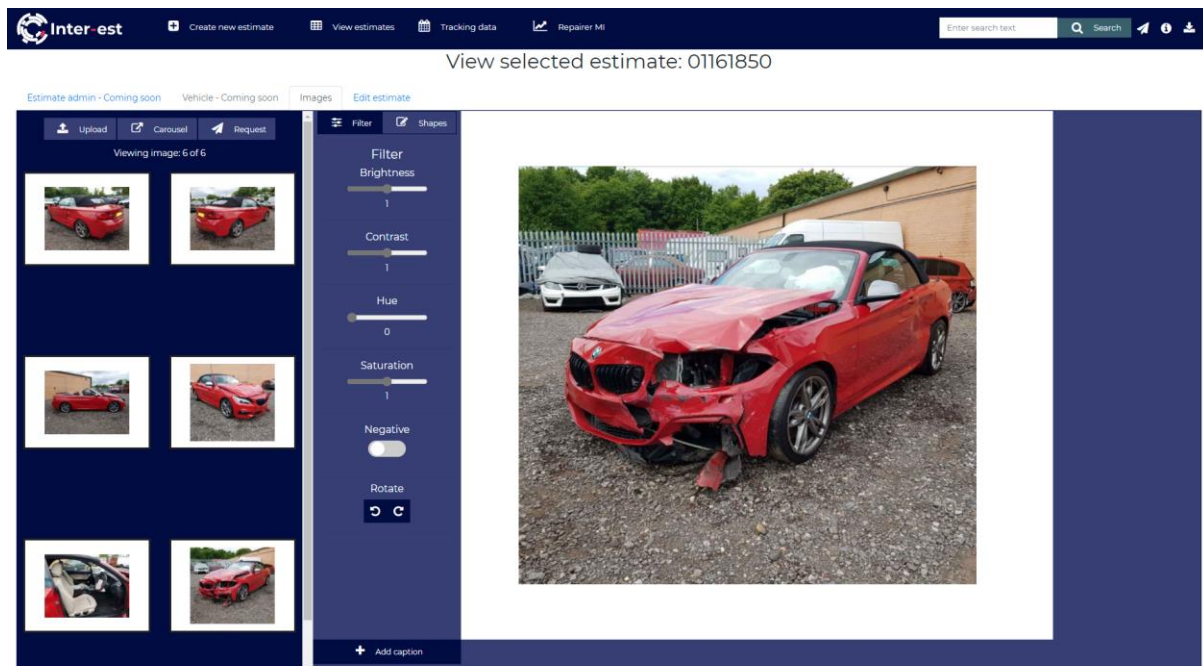
# Images

Inter-est have introduced a new Images tab, the old one remains in Vision but will be phased out over time. So now is a good time to familiarise yourself with the new one.

When you click on the Estimate ID the following will be displayed, note the Images tab: -



Clicking on the Images tab displays the following screen. When you're ready to edit the estimate click on the Edit estimate tab or click the Edit estimate button: -



Explanation of icons: -

The icons in the left-hand column are for loading and viewing images as explained below: -



Upload images to the estimate - this does the same job as the old **Add Image** button in Vision



Open images in a pop-up box – this allows you to scroll through the images one by one



Request images from customer – it is no longer necessary to open the estimate to request images, it has the same basic functionality as previous

# Images

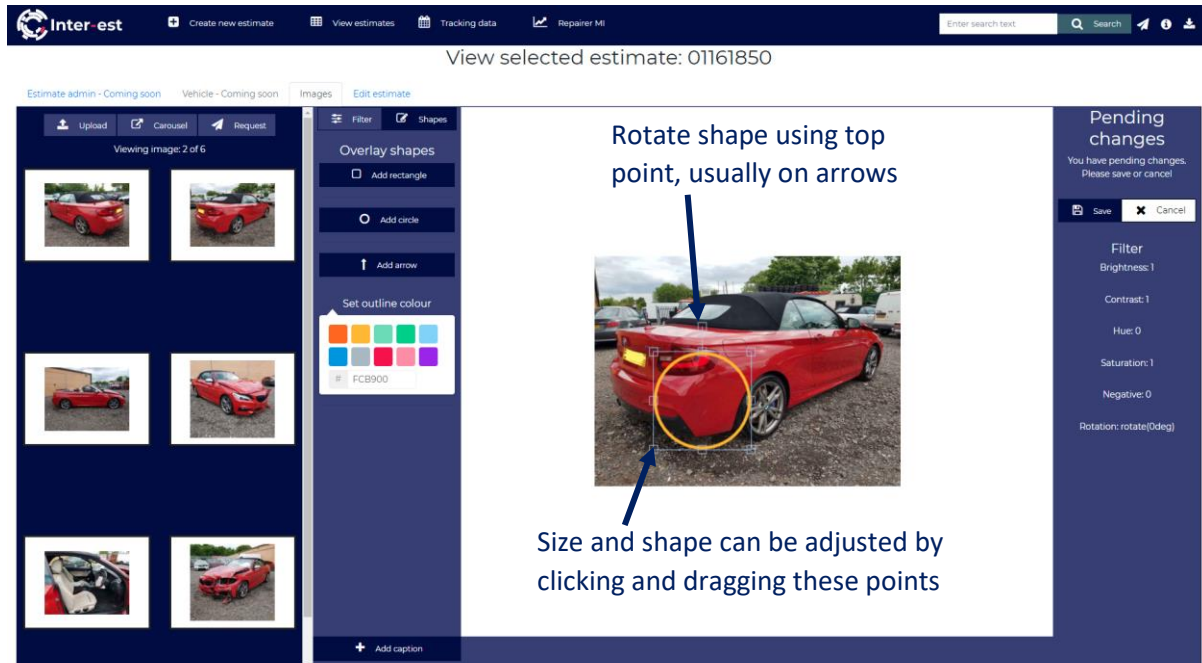
The icons in the next column are for editing images as explained below: -



Filter – Sliders and buttons that allow you to change the appearance of the image, such as changing contrast, brightness, or rotation, for example.



Add shapes (circles, boxes, or arrows) to draw attention to an area, the default colour is yellow. Choose the colour before selecting the shape. Shapes can be moved, rotated, and enlarged or shrunk as needed. To remove a shape, drag it off the image.

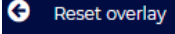


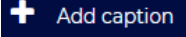
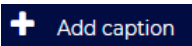
To the right of the image, you will be offered the opportunity to save or cancel any of the changes/adjustments you have made to an image since it was last saved.

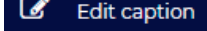


The following symbol in the corner of the thumbnail indicates that the image has had shapes or adjustments added.

Click on the thumbnail to load the image and the associated shapes and/or adjustments in the central viewing area.

If you want to remove all changes and shapes added to the image, click  at the top of the far right-hand column.

As before captions can be added to an image by clicking  then entering the caption in box to the right of the  button.

Once a caption has been saved, it can be changed by using the  button that will appear.